1. Go to the “S:\1 BIS\Research supportive info\TopoChip\topochipScreeningSOPs\Templates\FolderStructures\” copy “year\_titleOfScreening\_lab” subfolder and edit the title of the folder by editing year of the screening befinning, short tile of the screening project and lab where it was performed For example: 2009\_ALP\_jandeboerLab.
2. Go to the folder 01\_experimentalPlan and copy all relevant SOPs from “S:\1 BIS\Research supportive info\TopoChip\topochipScreeningSOPs\SOPs\” to folder: SOPs.
3. Create a file with Experimental plan which will contain all the details relevant to your screening.